



CALVERT SCHOOL

CURIOSITY • MASTERY • PURPOSE

Director of Technology

Since 1897, Calvert School, an independent elementary and middle school, has been providing an excellent education for children in the Baltimore area. Calvert School serves highly motivated boys and girls using its time-tested method of teaching and rigorous curriculum. Particular emphasis is given to mastering essential skills, inspiring a lifelong love of learning, and instilling enthusiasm, responsibility, and self-discipline. Calvert has developed much of its own curriculum in conjunction with its home instruction division, Calvert Education Services, a truly unique partnership in the independent school world. Calvert currently enrolls 398 students in its Lower School and 214 students in its Middle School.

Calvert School is currently seeking a Director of Technology. The Director of Technology will provide input to the strategic direction of the Technology Department directly influencing the school's direction in new and existing products and systems as well as upcoming integration efforts with new systems. The Director will support the faculty technology needs and will research, evaluate, and employ technology to support curricular goals and to meet the range of learning styles and opportunities of Calvert students. The Director will also oversee the day-to-day functions including, but not limited to, campus computing networks, telephones, laptops programs, electronic equipment, and security applications.

Qualified candidates will have a Bachelor's degree with a minimum of eight years of related technology and management experience. A Master's degree in a related field or technology certifications is strongly preferred. Experience in working with an independent school is a plus and candidates must have the ability to work with independence in dealing with the diverse elements of the academic environment. This position requires confidentiality and professionalism.

Calvert School offers a competitive benefits package including medical, prescription, dental, life, short-term disability, and long-term disability insurance. In addition, Calvert offers a 403(b) and 401(a) Retirement Savings Plan. Generous paid vacation, sick, and holiday leave is also offered.

Interested candidates should send a cover letter and resume to:

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Calvert School is proud to be an Equal Opportunity Employer